

Universal
class

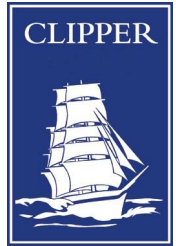


Welcome to UniversalClass.com!

Learn Anything. Learn Anytime. Learn Anywhere.



**LEARN SOMETHING
NEW TODAY!**

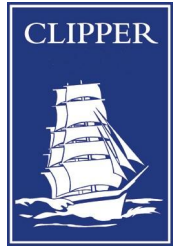


- ✓ Free, unlimited access to over 500 courses!
- ✓ Categories include computer training, business, writing skills, arts, crafts & hobbies
- ✓ Available in libraries and remotely
- ✓ Learn in your own time, at your own pace
- ✓ Online instructors to give feedback
- ✓ Receive a certificate when you complete and pass the course
- ✓ Accredited by the IACET - International Association for Continuing Education & Training

500+
Courses



Features of Universal Class



Unlimited library usage, new courses added, professional instructors, easy learning through videos and text. Collaborative learning environment

Assessment of Your Progress.

Verify your learning progress with the assessment of assignments and exams. Receive actual grades and feedback regarding your performance.

Real Courses.

We provide high quality, online courses to help you learn the skills needed to achieve your goals. Our courses are not just tutorials; they are **real**. They include lessons, exams, assignments, discussion boards and an instructor to help you master the learning outcomes.



GETTING STARTED

1. Go to www.kilkennylibrary.ie
2. Scroll down the homepage and click **Online Library**
3. Scroll down to Universal Class and click **Register**
4. Enter your library card number (KIL-----)
5. Fill in the registration form and tick the box for **Terms of Service**
6. If you are already a member, login with your username and password
7. Click on **Course Catalog** to start browsing hundreds of courses!



Areas of Study

Accounting

Alternative Medicine

Arts, Crafts & Hobbies

Business

Career Training

Computer Training

Entrepreneurship

Finance

General Education

Health & Medicine

History

Homeschooling

How To / Do It Yourself

Language Arts

Law/Legal/Criminal

Mathematics

Office Skills

I Want to Take an Online Course in...

**Accounting**

Over 25 online courses

**Office Skills**

Over 80 online courses

**Alternative Medicine**

Over 40 online courses

**Parenting and Family**

Over 35 online courses

**Crafts & Hobbies**

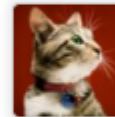
Over 70 online courses

**Personal Care**

Over 35 online courses

**Business**

Over 100 online courses

**Pet and Animal Care**

Over 10 online courses

**Career Training**

Over 100 online courses

**Psychology**

Over 40 online courses

**Computer Training**

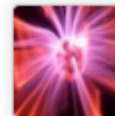
Over 65 online courses

**Real Estate**

Over 10 online courses

**Entrepreneurship**

Over 90 online courses

**Science**

Over 20 online courses

**Finance**

Over 40 online courses

**Self-Help**

Over 55 online courses

Parenting and Family

Personal Care

Pet and Animal Care

Psychology

Real Estate

Science

Self-Help

Social Work

Special Education

Spiritual Studies

Teacher Resources

Test Preparation

Web Development

Writing Skills

How to Write a Short Story

CLIPPER



Start
Right
Now!

Self-Paced, Online Course

+ Join this Course

Luton Libraries

12

Lessons

23

Exams &
Assignments

11

Hours
average time

1.1

CEUs



Video Audit
Available



Search Over 500 Courses

GO

Areas of Study

Basic Writing Skills

Language Arts

Psychology

Self-Help

Teacher Resources

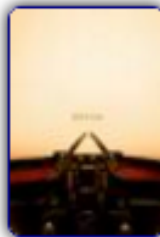
► Writing Creative Fiction

Writing for Children

Writing Improvement

Writing Skills

Course Description



If you're a reader and thought you might like to try your hand at short story writing but just don't know how to get started, this course will help!

We'll take you through the entire process... preparing your mind, getting ideas on paper, and help you through the editing and proofing process.

You'll learn new skills, and find new ways to express yourself.

As you advance through this course, you're going to learn the correct way to write a short story. More than that, you're going to learn the aspects of every good short story as well as learn how to create your own wonderful works!

Amateur short story writers try to write their stories like miniature novels. Their stories read as either an excerpt or a condensed novel. Unfortunately, undisciplined writers do not write short stories that are complete. They overlook the fundamentals--such as--what sets the short story apart from a novel, and why one can never be substituted for the other.

Find the course you are interested in and read all about it.

Then + Join this Course

Choose Course Mode: How to Write a Short Story



This course offers a non-certificate, **VIDEO ONLY** mode if you would like to **only** watch the lesson videos and you do **not** want to participate in any other course activities or class communications (such as doing assignments/exams and receiving instructor feedback).

VIDEO ONLY MODE

Choose this option if you **only** want to watch the lesson videos and nothing more.*



- Access to all lesson videos (watch in any order)
- No assignments
- No exams
- No instructor support
- No class discussions
- No class email
- No printable lessons or materials
- No CEUs
-

Choose Video Only Mode

NORMAL MODE (CEU CERTIFICATE)

Choose this option if you are looking to earn a certificate, CEUs, and would like feedback/assessment.



- Lessons must be completed in order
- Includes lesson assignments
- Includes lesson exams
- Includes printable lessons
- Includes lesson videos
- Includes Instructor feedback
- Includes class email
- Includes class discussions
- 70% or higher overall grade required for

Choose Normal Course Mode

Once you join you have a choice of how you want the learning experience to be



Classes I'm Taking



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 - Inbox
 - Contact Invites
 - Spam
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- My UC Account
 - Account Options
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Beginner's Guide to Wine

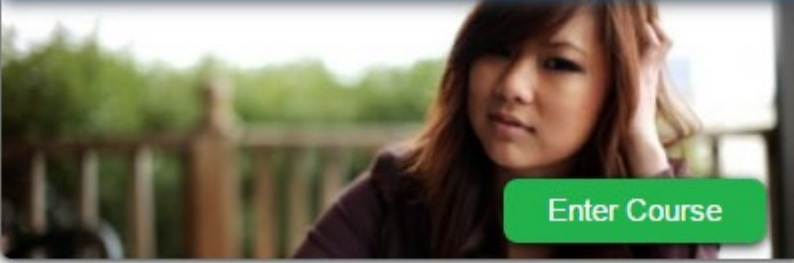


Enter Course

3
Lessons Completed

9
Lessons To Go

How to Write a Short Story

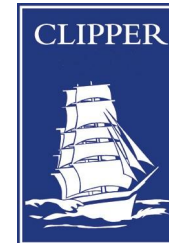


Enter Course

0
Lessons Completed

12
Lessons To Go


Take up to five courses at any one time






Class Lessons

- Lesson 1 ▾
- 🔒 Lesson 2 ▾
- 🔒 Lesson 3 ▾
- 🔒 Lesson 4 ▾
- 🔒 Lesson 5 ▾
- 🔒 Lesson 6 ▾
- 🔒 Lesson 7 ▾
- 🔒 Lesson 8 ▾
- 🔒 Lesson 9 ▾
- 🔒 Lesson 10 ▾
- 🔒 Lesson 11 ▾
- 🔒 Lesson 12 ▾

LESSON 1

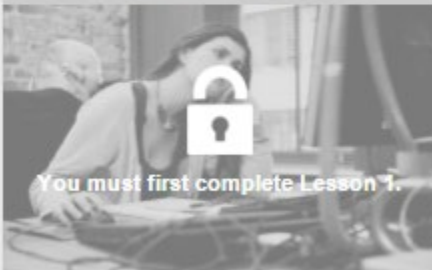


Lesson 1: The Differences between a Short Story and a

-  An Introduction
-  Lesson 1 Assignment: The Short Story
-  Lesson 1: The Differences between a Short Story and a Novel


Click Here to Begin

LESSON 2



You must first complete Lesson 1.

Lesson 2: Starting a Short Story

-  Lesson 2 Assignment: Characters

LESSON 3



You must first complete Lesson 2.

Lesson 3: Writing a Catchy First Paragraph

-  Lesson 3 Assignment: Show, Don't Tell
-  Lesson 3: Writing a Catchy First

My UC Email



Compose New Message

My UC

- My Classes
- My Achievements
- My Profile
- My Contacts

My UC Email

- Inbox**
- Contact Invites
- Spam
- Sent you

My UC Account

- Account Options
- My Surveys

-- Select Action --

<input type="checkbox"/>	From	Subject	Date
<input type="checkbox"/>	nfillip	Feedback on your assignment: Characteristics of Alsace Wine	Aug 23, 2015
<input type="checkbox"/>	nfillip	Your exam grade on Lesson 3: White Wines of France	Aug 23, 2015
<input type="checkbox"/>	nfillip	Feedback on your assignment: Sensations	Aug 19, 2015
<input type="checkbox"/>	nfillip	Your exam grade on Lesson 2: Introduction to Wine: Aging and Tasting	Aug 19, 2015
<input type="checkbox"/>	nfillip	Feedback on your assignment: An Introduction	Aug 4, 2015
<input type="checkbox"/>	nfillip	Re: Welcome New Student: Simon Cox	Aug 4, 2015
<input type="checkbox"/>	nfillip	Your exam grade on Lesson 1: Introduction to Wine: Flavors and Fermentation	Aug 4, 2015

Class Lessons

✓ Lesson 1 ▶

✓ Lesson 2 ▶

✓ Lesson 3 ▶

Lesson 4 ▶

🔒 Lesson 5 ▶

🔒 Lesson 6 ▶

🔒 Lesson 7 ▶

🔒 Lesson 8 ▶

🔒 Lesson 9 ▶

🔒 Lesson 10 ▶

🔒 Lesson 11 ▶

🔒 Lesson 12 ▶

LESSON 1



Lesson 3. White Wines of France

Status: Lesson **completed** on 8/22/2015.



[View this Lesson](#)

Rate this Lesson:



Assignments

- ✓ Characteristics of Alsace Wine



Netlinks

- 5 Popular White Wine Grape Varieties



Exams

- ✓ Lesson 3: White Wines of France



Progress Report | Simon Cox



Beginner's Guide to Wine

Start Date: August 4, 2015

Lessons Completed	3 / 12	<div><div style="width: 25%;"></div></div>
Assignments Submitted	3 / 12	<div><div style="width: 25%;"></div></div>
Exams Taken	3 / 13	<div><div style="width: 23%;"></div></div>
Surveys Finished	0 / 1	<div><div style="width: 0%;"></div></div>
Polls Voted	1 / 3	<div><div style="width: 33%;"></div></div>
Days Visited (unique)	9 / 132	<div><div style="width: 6.8%;"></div></div>

100%
Current Grade

19%
Overall Grade

Areas of Study

- Accounting
- Alternative Medicine
- Arts and Photography
- Business
- Career Training
- Computers & Tech
- Cooking
- Crafts & Hobbies
- Entrepreneurship
- Finance
- GED Training
- General Education
- Health & Medicine
- History
- Home and Garden
- Homeschooling
- How To / Do It Yourself
- Language Arts
- Law/Legal/Criminal
- Mathematics
- Medical Billing
- New Age

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[MORE OPTIONS ▾](#)
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Universal Class, Inc. Presents...

Certificate of Course Completion

Awarded To

Simon Cox

for successfully completing the online class

PowerPoint 2007

Date Enrolled	10/14/2010	Discussions	1
Final Visit	12/3/2010	Days Visited	13
Lessons	11	Final Grade	95%
Assignments	11	CEUs Awarded	1.0
Exams	12		




Serial No. 979271086956